

February 20, 2024

The regular meeting of the Board of County Road Commissioners of Leelanau County was called to order by Chairman Robert Joyce at 1:00 pm on Tuesday, February 20, 2024 at 10550 E. Eckerle Road, Suttons Bay, Michigan. Present: Chair Robert Joyce, Vice Chair Jim Calhoun, Members Garth Greenan and John Popa. Commissioner Greg Mikowski was excused. Also present: Manager Brendan Mullane, Engineer Craig Brown, Fleet/Facilities Manager Tim Trudell, Superintendent David Priest and Finance Manager/Secretary to the Board Susan Boyd. Guests were present. Public invited to attend via GoToMeetings link.

Agenda: Amended to add Commissioner Contact as Item #10 and Formalities for Weekend Call-ins as Item #11 under New Business. Approved as amended.

Minutes from the January 16, 2024 regular meeting – approved as presented.

Public Comments: Mark Krueger, 13008 N. Forest Beach Shores, mentioned that Leelanau Township was in the budget process and has tentatively allocated \$250,000 for road projects. The township had previously passed a resolution and approved up to \$30,000 for an engineering review of Cherry Homes.

Communication Items:

1. Two emails received from David Newman were acknowledged.
2. Mullane explained the implications of Senate Bills 630 and 631 as outlined by MCRCSIP.

Appointments: None.

Discussions: None.

Staff Reports:

Mullane: No response yet from the DNR regarding concerns over the proposed snowmobile trail on Newman Road. There was a good discussion with a Snowbird representative and the issues and concerns were clarified. Any assessment for the South Bar Lake Drainage District will be determined by the Leelanau County Board of Commissioners. A drainage expert from Prein & Newhof will meet with staff on Thursday. Confirmed with Leelanau Township supervisor that the tentative budget includes \$250,000 for road projects. Preliminary estimates have been provided but there will be no actual bids until the township has decided upon the project(s). Met with National Park Service about proposed location of dock and road improvements on South Manitou Island. Request for funding for PASER rating the non-federal aid roads has been submitted with Networks Northwest. Requests to present annual report have been sent to all townships and schedule is in process. Cleveland Township's supervisor has filed a referendum for a township road millage to be on the August ballot. Our first in-house CDL trainee has completed the online course and obtained his learner's permit. Popa asked about the Alpine and White Road culverts. Brown explained that a concrete box culvert has been recommended for Victoria Creek and timber structures for the other three. Popa also asked about the PASER funding. Mullane explained that Networks Northwest was submitted their request early this year and last year we did not qualify for reimbursement because it requires two people conducting the ratings. Popa also mentioned that MDOT was holding a meeting this evening addressing the Grandview Parkway construction projects.

Brown: HMA bid package and material bid packages were received February 14th and are included on the agenda for approval. MDOT issued final approval for the Bugai Road construction. Bids for the bridge work on CR 651 over Victoria Creek are due February 27th. Act 51 certification maps are complete and ready for signature. Reviewed some of the topics covered at the recent County Highway Engineers' Workshop held in early February. Popa asked about timber bridge structures and Brown explained the pros and cons of these structures.

Trudell: Equipment has been holding up well. Repair of floor drains in Suttons Bay shop is in progress. Working on plan for summer maintenance and improvements to both facilities. Bids for 2025 plow trucks are due March 1st. Patrol pickups have been built and will be delivered to the dealer. Discussion regarding scheduling/delivery issues with Truck & Trailer. Due to projected late season delivery, the possibility of sending two trucks to Schults was discussed. Equipment will still be purchased from Truck & Trailer and two trucks outfitted by them. Trudell has researched the quality of services provided by Shults and is recommending that this be considered to ensure that plow trucks will be operational prior to next winter. Comparative numbers will be provided for review at the next meeting.

Boyd: MTF for the year was almost 6% higher than last year. Annual audit started on Monday.

Old Business: None.

New Business:

1. CRA 2024-2025 Board of Directors Ballot.

Greenan supported Jerry Heim, the only candidate on the ballot.

Motion by Greenan, supported by Popa to vote for Jerry Heim for 2024-2025 CRA Board of Directors.

Ayes: All. Nays: None. Motion is hereby approved.

2. Approval of bid received from Team Elmers for 2024 HMA paving.

Both bids received were under budget with the recommendation to accept the bid from Elmers.

Motion by Popa, supported by Calhoun to accept the bid received on February 14, 2024 from Team Elmers for 2024 Hot-Mix Asphalt Paving for \$531,563 as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

3. Approval of bid received from Michigan Paving & Materials for chipseal emulsion and fog seal emulsion.

Brown explained that bids were received for delivered emulsion and on-site pickup and that we would be transporting again this year

Motion by Greenan, supported by Popa to accept the bid received on February 14, 2024 from Michigan Paving & Materials for chipseal emulsion and fog seal emulsion as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Greenan, Calhoun, Popa and Joyce. Nays: None. Motion is hereby approved.

4. Approval of bid received from Team Elmers for chipseal aggregate.

The only bid for 25A aggregate was received from Elmers. Projected quantity includes some to stock pile.

Motion by Calhoun, supported by Greenan to accept the bid received on February 14, 2024 from Team Elmers for chipseal aggregate as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

5. Approval of bid received from Wolverine Sealcoating LLC for crack sealing.

Motion by Greenan, supported by Calhoun to accept the bid received on February 14, 2024 from Wolverine Sealcoating LLC for crack sealing in the amount of \$52,207.25 as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Greenan, Calhoun, Popa and Joyce. Nays: None. Motion is hereby approved.

6. Approval of bid received from PK Contracting for pavement marking.

In response to question from Greenan, Brown clarified that the amount noted for snowmobile crossings was only a placeholder in case this service was needed.

Motion by Popa, supported by Calhoun to accept the bid received on February 14, 2024 from PK Contracting for pavement marking as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

7. Approval of bids received from Team Elmers and Molon for HMA materials.

Mullane explained that both bids would be accepted and utilized based upon location of job.

Motion by Greenan, supported by Calhoun to accept the bids received on February 14, 2024 from Team Elmers and Molon for HMA materials to be picked up by LCRC as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

8. Approval of bid received from Team Elmers for 22A gravel, 23A gravel and 10A drain stone.

Since prices have increased significantly, Greenan asked about the feasibility of producing in house but Priest explained that no employees have the necessary licensure so it would have to be contracted out.

Motion by Greenan, supported by Popa to accept the bid received on February 14, 2024 from Team Elmers for 22A gravel, 23A gravel, and 10A drain stone as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Greenan, Calhoun, Popa and Joyce. Nays: None. Motion is hereby accepted.

9. Approval of bid received from Kasson Sand & Gravel for winter sand and Rip-Rap.

Motion by Calhoun, supported by Popa to accept the bid received on February 14, 2024 from Kasson Sand & Gravel for winter sand, Rip-Rap 4"-8", and Rip-Rap 8"-16" as determined to be in the best interest of the Leelanau County Road Commission.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

10. Commissioner contacts.

Popa mentioned that not all commissioners have contact information listed on the website and he feels that commissioners should be easily available. Joyce clarified that commissioners are not involved in the daily operations and do not need to be accessible 24/7. It is up to the individual to decide what contact information should be public. Mullane mentioned that all commissioners could be contacted via email.

11. Issues with weekend call-ins.

Joyce explained lack of response and availability for weekend coverage has been an ongoing problem that it needs to be resolved. Superintendent Priest covered four routes this weekend due to lack of coverage. Joyce asked how this had been handled in the past. Priest said that previously there were few issues with coverage but at one point, it had become serious enough that a former manager drafted a work rule. This was not implemented and now a copy cannot be located to use as a basis. Currently there is a timeline for a response to a phone call and a valid, approved excuse is needed for availability exemption. Mullane has received some draft versions of policies from attorney Craig Lange. The term "reasonably available" needs to be clarified. Joyce requested that suggestions be

ready for discussion at the next meeting. Greenan agreed that there needs to be a policy or work rule in place to deal with this.

Public Comment: None.

Next Meeting: Scheduled for March 5, 2024 at 1:00 pm.

Staff Comments: Priest addressed the emails received from David Newman. He clarified the comments that were referenced from a recent newspaper article and applied out of context in the emails. He also elaborated on the timing and subsequent maintenance of the road conditions mentioned in the emails.

Commissioner Comments:

Calhoun mentioned that 90% of the feedback that he receives regarding roads is positive. Mullane said that staff does not always watch comments on Facebook and if there are bad road conditions, please call it in directly or to Central Dispatch who will then relay the information.

Popa requested that the Pit Road gravel pit be added to the agenda for the next meeting.

Greenan will be attending the CRA Highway Conference in March, and also mentioned that he had had citizen inquiries regarding the environmental impact of the salt used on the roads and explained that by using a 5:1 mix, salt usage is minimized.

Joyce thanked Priest for covering routes over the weekend, Trudell for being proactive on the truck purchases, and Brown for having the bids out so early this year.

With no more business to conduct, Joyce adjourned the meeting at 2:36 p.m.

BOARD OF COUNTY ROAD COMMISSIONERS
OF LEELANAU COUNTY

By _____
Robert Joyce, Chairman

Attest: _____
Susan Boyd, Secretary to the Board