

March 5, 2024

The regular meeting of the Board of County Road Commissioners of Leelanau County was called to order by Chairman Robert Joyce at 1:00 pm on Tuesday, March 5, 2024 at 10550 E. Eckerle Road, Suttons Bay, Michigan. Present: Chair Robert Joyce, Vice Chair Jim Calhoun, Members Garth Greenan and John Popa. Commissioner Greg Mikowski was excused. Also present: Manager Brendan Mullane, Engineer Craig Brown, Fleet/Facilities Manager Tim Trudell and Finance Manager/Secretary to the Board Susan Boyd. Guest was present. Public invited to attend via GoToMeetings link.

Agenda: Amended to add Strategic Plan as Item #2 under Discussions. Approved as amended.

Minutes from the February 20, 2024 regular meeting – approved as presented.

Public Comments: None.

Communication Items: None.

Appointments: None.

Discussions:

1. Pit Road gravel pit discussion.

Popa mentioned that one of the assignments under the Strategic Plan was to evaluate properties and suggested coordinating boring samples to be taken from the gravel pit to assess any remaining materials and processing possibilities. Greenan agreed that we need to evaluate options but suggested use of an independent engineer to do the borings. Calhoun asked about the drone service but that is just to measure stockpiles. Joyce requested that staff get a quote for borings and present to the board for review. Mullane said that if the service will be over \$15,000 then it will have to go out for bid. Trudell mentioned that samples had been taken previously and he and Priest will look for those records. There shouldn't be much change, in which case the process won't have to be done again.

2. Strategic Plan

Popa asked when another strategic planning meeting would be scheduled. Joyce said that it is important that all commissioners be available and will schedule after Mikowski is back in attendance.

Staff Reports:

Mullane: Annual report will be presented to the county commissioners at the March 12th meeting where the approval of the road maintenance millage will be requested for the August 6th election. Work schedule will transition to 4 10-hour days effective April 1st weather permitting. A draft version of a work rule addressing driver availability for winter maintenance has been sent to the Teamsters for review prior to implementation. Attended 911 Advisory Board and TTCI Executive Committee meetings. Met with National Park Service to discuss proposed improvements to dock on South Manitou Island. The first CDL driver in training continues to do well. Popa questioned the importance of the manager attending the 911 Advisory Board meeting. Mullane mentioned applicable discussions that had taken place. Popa requested that at the next meeting he ask about designated spots for emergency setup.

Brown: Update on Cedar Creek/Victoria Creek stream crossings project. Prein & Newhof will submit a proposal for site investigations and cost estimates for Cherry Homes subdivision. Met with Kasson Township and Gosling Czubak to review Maple City streetscape design. Prein & Newhof presented a Drain Commission Education session. One bid was received for the shear connector installation on the bridge over Victoria Creek on CR 651. Crossing 3 for the Crystal River Stream Crossing project is scheduled for this fall with funding still pending for crossings 1 and 2. No set date for discontinuation of frost laws yet.

Trudell: Sanders for new trucks have been rebuilt. There have only been minor repairs required on equipment. Floor drain repair in shop is now complete. Presented list of possible summer maintenance projects for facilities. All new plow trucks have been delivered to the dealer. Bids for 2025 plow truck equipment were received and recommendations will be made at the next meeting. Patrol pickups are waiting transport to the dealer.

Boyd: Audit is in final stages and Act 51 report will be done this week for review.

Old Business: None.

New Business:

1. Authorization of Chair to sign Act 51 2023 Certification Maps.

Brown said there were no changes between the previous report.

Motion by Greenan, supported by Calhoun to authorize the Chairman of the Leelanau County Road Commission to sign the Act 51 Road Mileage Certification as of December 31, 2023 and the Act 51 Urban Area Mileage Certification as of December 31, 2023.

Ayes: All. Nays: None. Motion is hereby approved.

2. Acceptance of bid for improvements to CR 651 bridge in Cedar.

Motion by Calhoun, supported by Greenan to accept the bid received from John Henry Excavating Inc. for \$109,700 received Tuesday, February 27, 2024 and opened at 1:00 pm in the presence of Craig M. Brown, P.E. and Mike Foster, Engineering Technician, for installation of shear connectors on CR 651 bridge over Victoria Creek; and to authorize staff to administer the contract in the best interest of the Leelanau County Road Commission.

Discussion: Greenan asked about the preliminary estimate for the job. Brown had projected \$120,000 for construction costs, \$20,000 for engineering services plus a contingency for a total of \$175,000. Greenan asked about the load rating if the repair wasn't done and if the load rating would be unrestricted after the repair. Brown confirmed that it would be an unrestricted load rating and if not done, the load rating would not allow plow trucks to cross. Popa expressed support and suggested that any traffic restrictions and the necessity of the project be

covered in the Leelanau Enterprise. He then asked for clarification of the project from Brown. Pins will be installed and epoxied between the concrete and I-beams of the bridge to prevent slippage. The holes in the asphalt above the concrete will be filled. Possible resurfacing of this section at the same time will be researched. Mullane commented that this repair is required by MDOT with a deadline of April 30th for completion. The contractor will set up traffic control and has estimated that it will take two weeks to complete weather contingent.

Roll call vote: Ayes: Popa, Calhoun, Greenan and Joyce. Nays: None. Motion is hereby approved.

Public Comment: None.

Next Meeting: Scheduled for March 19, 2024 at 1:00 pm.

Staff Comments: Brown thanked commissioners for supporting the hiring of engineering tech, Mike Foster.

Commissioner Comments:

Greenan suggested that with the start of the Grandview Parkway project traffic counts be set up on the alternate routes that will be used to support possible future MPO requests.

Calhoun thanked Trudell and Boyd.

Popa confirmed with MDOT engineer that traffic lights will be installed on roads that will be used as detours during construction. First phase is on the east side but the second phase will have more impact on this county.

Joyce thanked everyone for their efforts.

With no more business to conduct, Joyce adjourned the meeting at 1:48 p.m.

BOARD OF COUNTY ROAD COMMISSIONERS
OF LEELANAU COUNTY

By _____
Robert Joyce, Chairman

Attest: _____
Susan Boyd, Secretary to the Board