

## October 18, 2022

The regular meeting of the Board of County Road Commissioners of Leelanau County was called to order by Chairman Garth Greenan 9:00 am on Tuesday, October 18, 2022 at 10550 E. Eckerle Road, Suttons Bay, Michigan. Present: Chair Garth Greenan, Vice Chair Bob Joyce, Members Jim Calhoun, John Popa and Greg Mikowski. Also present: Manager Brendan Mullane, Fleet Manager Tim Trudell and Finance Manager/Secretary to the Board Susan Boyd. Engineer Craig Brown attended remotely. Guests were present. Public invited to attend via GoToMeetings link.

Agenda: Modified to add Request from Cherry Home Association as Item 2 under Communications and notice of the November Paul Bunyan Council meeting as Item 3 under Communications.

Minutes from the October 4, 2022 regular meeting – approved as presented.

Minutes from the October 4, 2022 closed session-approved as presented.

Public Comments: Dan Schaub of Northport asked why directional signs for Sugar Loaf would be replaced in the Cedar area at taxpayer expense. He also said that the redesigned intersection at Christianson and Peterson roads was cut back too much and vehicles would have a more difficult time making the turn with the shorter turn allowance.

### Communication Items:

1. Letter from Tom Nixon, Suttons Bay Township Supervisor, advising of the township board's approval to support improvements to the intersection of Marek Road and M-204 as requested by Homestretch Nonprofit Housing Corporation. The board also authorized a tentative cost share amount of \$15,000 towards the project. Mullane explained the request and noted that \$15,000 would not be enough for even a 50% cost share and that a permit would have to be requested from MDOT as well. Drainage will also be an issue. Popa mentioned that previously developments has been required to pay for any necessary improvements. Mullane said that since it involves a township road the process has to come through the road commission.
2. Request from Tom Wellman for maintenance repairs on Cherry Home roads. Letter summarized history of repairs and current conditions of sections of roads and requested maintenance on three sections. He said the requested repairs should be considered maintenance rather than upgrades. The homeowner association still intends to proceed with a special assessment but would like the maintenance request considered for the 2023 budget. Mullane explained that the request involved more than what is considered maintenance but he has been in regular contact with the township regarding this matter.
3. Meeting notice for Paul Bunyan Council meeting scheduled for November 17, 2022. Mullane asked that any commissioners wishing to attend to please let him know.

### Appointments:

1. Review and presentation of Fleet Asset Management Plan.

This report was distributed to commissioners previously and any subsequent input has been incorporated into the version presented. No board approval is needed. Trudell explained that this document would change to reflect equipment disposals and any purchasing plans prompted by changes to manufacturing specifications and/or schedules. Popa asked for clarification of categories of equipment classified in poor condition. Trudell said that this was equipment requiring major repairs or had major damage but that this would change as the equipment is disposed of. He also mentioned that there is a solid inventory of back up trucks due to the ongoing plan of regularly scheduled purchases. Greenan asked if smaller items such as chainsaws had been inventoried. Since the smaller items are assigned one equipment number, Trudell is working on a process to better track costs by individual item.

### Staff Reports:

Mullane: All major projects have been completed and accolades to crews for a successful construction season. Meetings with all townships have now been held and requests for cost share projects are now coming in from townships.

Brown: Commissioner feedback has been incorporated into the current version of the Transportation Asset Management Plan and pending adoption by the board is ready for submission. Open house meeting for the Crystal River bridges project was rescheduled for October 24<sup>th</sup>.

Trudell: Greene Construction is reviewing the design received from Trison Engineering addressing the recommended repairs for the window headers in the garage. Greene is working with Trison to accomplish the repairs but more cost effectively. Twelve plow trucks are ready to go at both locations. Fencing at the recycling center is now in progress.

Boyd: Budget for 2023 is in process and projections for additional MERS payments at a maintenance level as well as increasing funding level will be calculated in December and presented prior to expiration of the approval for the current additional payment.

### Old Business:

1. Review and approval of 2022 Transportation Asset Management Plan.

Greenan commented that he reviewed and it is a good plan. Brown said that the compliance plan is an overview and he is working on a more detailed plan for internal use.

Motion by Popa, supported by Joyce to approve the Transportation Asset Management Plan as presented.

Discussion: Joyce said that it was a good plan but wanted to confirm that it will be revised on a regular basis.

Roll call vote: Ayes: Popa, Calhoun, Joyce, Mikowski and Greenan. Nays: None. Motion is hereby approved.

### New Business:

1. Review and acceptance of bid for two (2) tandem axle trucks for purchase in 2024.

Three bids were received in response to the bid request. Due to the bid price, past history, and local dealership, Trudell recommended accepting the bid from Grand Traverse Diesel for two 2024 Western Star trucks. Greenan asked if this model required relocation of emissions systems and Trudell said no.

Motion by Joyce, supported by Mikowski to accept the bid from Grand Traverse Diesel for the purchase of two (2) Western Star tandem axle trucks for delivery in 2024 as determined to be in the best interest of the Leelanau County Road Commission.

Discussion: Popa asked if the International engine was the same as the Western Star. Trudell said that the price was a little more and that the dealership was located in Gaylord whereas the Western Stars can be worked on locally by Grand Traverse Diesel and Pioneer Diesel.

Roll call vote: Ayes: Mikowski, Joyce, Calhoun, Popa and Greenan. Nays: None. Motion is hereby approved.

Public comments: None.

Commissioner comments:

Popa said that we need to stay ahead of patching at Cherry Home and acknowledged that major repairs were going to be required someday.

Calhoun thanked the road commission crews for help last night and said there was more to come during the day with not just limbs coming down but big trees. Thanks to fire departments and emergency services as well.

Joyce thanked Brown and Trudell for providing great reports.

Mikowski thanked all staff.

Greenan said great plans and it was great to see it all come together finally, and that township projects would be looked at during the budget process.

With no more business to conduct, Greenan adjourned the meeting at 9:58 a.m.

BOARD OF COUNTY ROAD COMMISSIONERS  
OF LEELANAU COUNTY

By \_\_\_\_\_  
Garth Greenan, Chairman

Attest: \_\_\_\_\_  
Susan Boyd, Secretary to the Board